

## WOODCOCK FAMILY SCHOLARSHIP

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The Public Education Foundation's Woodcock Family Scholarship provides financial assistance and mentoring/career advice to high potential students, in need, ***attending schools in the Upper Hunter Valley of NSW*** (see basic eligibility section for complete list of eligible schools).

The Woodcock Family Scholarship was designed to assist students in need who may otherwise not have the opportunity to reach their full potential. The scholarships are available to eligible students ***currently enrolled in Year 10*** in the listed schools. There will be four scholarships available in 2025.

The scholarship has been established by an alumnus of Singleton High School, Justin Woodcock, to give back to the school region, and to public education more broadly, through scholarships, mentoring and advocacy.

Up to 4 scholarships are available, with each scholarship consisting of a bursary of \$1,000 per year for two years (total \$2,000) to support the students' studies whilst enrolled in high school, plus mentoring/career information opportunities.

The scholarship is to cover educational expenses such as:

- Laptop, iPad or similar device
- Subject or study related software, printer, stationary and textbooks
- Uniforms and equipment
- Excursions and camps
- Curricular and extra-curricular learning opportunities
- Furniture for study such as desk, chair, lamp etc
- Home wifi for study
- Face-To-Face or Online Tutoring

If a student leaves public school before the end of Year 12, the scholarship will lapse. ***Please note - if a student's attendance rate falls below an acceptable level at any time during the duration of the scholarship, the scholarship may be withdrawn.*** Any unspent monies at the end of the scholarship period must be refunded to the Public Education Foundation scholarship fund.

Before applying for this scholarship, please ensure that you read the [scholarship terms and conditions available on our website](#).

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### BASIC ELIGIBILITY

- High potential student
- Attends a public high school in the **Upper Hunter Valley region**:
  - Muswellbrook High School, **Scone High School**, Singleton High School
- Currently in Year 10 (in 2024)
- Australian citizen or permanent resident

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## SELECTION CRITERIA

- Experiencing equity, social or physical hardship(s) that may prevent them from otherwise successfully completing school study or training
- Displays potential to do well at school
- Has a positive attitude to school and a high attendance rate
- Intention to complete their HSC and continue to University or TAFE education
- Demonstrate they participate in school life
- Demonstrate they contribute in the community and/or in extracurricular activities

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## SELECTION PROCESS

A selection panel will review all scholarship applications and assess them against the selection criteria. The selection panel will include representatives of the Public Education Foundation and independent experts. After considering all applications, the selection panel will recommend the selected applicants for the approval of the Public Education Foundation's Board. The successful applicant(s) will be notified in December 2024.

Applicants will be notified of the outcome via email. If successful, the scholarship recipient's school principal will also receive notification directly.

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## HOW TO APPLY

All applications for the Woodcock Family Scholarship must be submitted via the Foundation's online portal. You will need to sign up for a [PEF-Apply](#) account to access the form. **Note – ALL sections of the application, INCLUDING the Principals Supporting Statement must be completed before the application can be submitted.**

Prior to starting your application, you should compile the following information ready to submit:

- Applicant details including:
  - full name
  - gender
  - date of birth
  - phone number
  - address
  - email (***please ensure you nominate an email account you regularly access***)
- Residence status (copy of residency Visa or Citizenship certificate is a requirement)
- When you came to Australia (if applicable)
- Number of years in formal education before coming to Australia (if applicable)

- Parent/guardian details (at least one but up to two)
  - name
  - phone number
  - relationship to student
  - email address
- School details:
  - name of school
  - address
  - principal name
  - email
- School Point of Contact – the person at the school who you would like correspondence sent to – name, phone number and email
- Basic information about you / your family:
  - whether you are Aboriginal, Torres Strait Islander, or Pacific or South Sea Islander
  - your mob/family/traditional owner/language group
  - if you are from a Non-English-Speaking Background
  - country of origin of your parents and yourself
  - which languages you speak and are spoken at home
  - how many adults live on your home
  - how many of those adults are working
  - who is the primary caregiver at home
  - how many other school aged (or younger) children live in your house
  - highest education qualification of your immediate family
  - if you have a diagnosed disability or learning difficulty
  - whether you have been in out-of-home care
  - socio-economic background
  - how you found out about the scholarship
- A statement outlining why you are a suitable candidate for this scholarship and how you meet each of the selection criteria. (Maximum 400 words)
- A brief outline of your plans after you have completed your HSC (maximum 150 words)
- Briefly outline how you feel you meet the criteria in relation to financial need/disadvantage (maximum 150 words)
- A brief statement on how the scholarship funds would be used (maximum 150 words)
- A copy of all pages of your most recent school report ready to upload
- A personal reference from a teacher/counsellor/wellbeing officer from your school. (PDF or Word format, maximum 400 words) ***Please advise your referee that our Panels are not in a position to contact them for additional information. The reference should provide all information they feel is relevant.***
- A supporting statement from your Principal which addresses the selection criteria (the applicant must initiate a request via the online application to the Principal. This will result in an email being sent to the Principal asking them to complete a statement of support online). ***This statement must be completed by your Principal before the application can be submitted.***

**Note for Principals:** Please be aware that your statement is a critical component of the application form and your feedback is given considerable weight in the process of panel deliberations. The panels are looking for feedback that goes well beyond simple confirmation that the student is enrolled in your school. **Generic responses, or copy/paste responses from the applicants or referees statements WILL disadvantage the applicant.**

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### **SUBMITTING YOUR APPLICATION**

Once you have finalised your application and all elements are complete (including references and supporting statements as required) you can submit it for review.

**Applications must be submitted by 11.59pm on Tuesday 10<sup>th</sup> September 2024.**

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### **FOR FURTHER INFORMATION**

Call the Public Education Foundation on 02 7814 2806 or email us at [info@publiceducationfoundation.org.au](mailto:info@publiceducationfoundation.org.au).

We also encourage you to visit our website to learn more about the Foundation and the work that we do - [www.publiceducationfoundation.org.au](http://www.publiceducationfoundation.org.au)